

Agenda Item # 47

STATE OF ILLINOIS)
COUNTY OF LAKE) SS

COUNTY BOARD, LAKE COUNTY, ILLINOIS
ADJOURNED REGULAR JUNE A.D., 2007 SESSION
AUGUST 14, 2007

MADAM CHAIRMAN AND MEMBERS OF THE COUNTY BOARD:

Your Revenue Records and Legislation Committee and Financial and Administrative Committee present herewith a Resolution authorizing the Purchasing Agent to enter into a sole source contract with Cott Systems Inc., Worthington, Ohio for Records Conversion Services in the estimated amount of \$771,839.00, charging the costs to account #260-2210010-71220-000-000-000-00000, and requests its adoption.

Respectfully submitted,

<u>Caryl Sprietman</u> ✓	Aye	_____	Nay	<u>[Signature]</u> X	Aye	_____	Nay
Chairman				Chairman			
<u>[Signature]</u> ✓		_____	_____	<u>Tom Florio</u> ✓		_____	_____
Vice-Chairman				Vice-Chairman			
<u>Debra Long</u> ✓		_____	_____	<u>Dan S</u> ✓		_____	_____
<u>Mark P</u> ✓		_____	_____	<u>Carol Belabesa</u> ✓		_____	_____
<u>[Signature]</u> X		_____	_____	<u>Arona Kelly</u> ✓		_____	_____
<u>Michael Hallett</u> ✓		_____	_____	<u>[Signature]</u>		_____	_____
Revenue, Records and Legislation Committee				Financial & Administrative Committee			

RESOLUTION

WHEREAS, the Recorder of Deeds has a sole source requirement for Records Conversion Services for including electronic capturing and cataloging of microfilm and index books from 1844 to 1979; and

WHEREAS, the Recorder of Deeds has had a successful relationship with Cott Systems, Inc. since April 2006 in Conversion and Records Management Services and the knowledge gained through this relationship adds value integral to the services provided; and

WHEREAS, in accordance with Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group and determined that a sole source, proprietary procurement condition exists and this purchase is exempt from bidding; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Purchasing Agent is hereby directed to enter into a sole source contract with Cott Systems Inc., Worthington, Ohio for Records Conversion Services in the estimated amount of \$771,839.00, charging the costs to account #260-2210010-71220-000-000-000-00000.

DATED, at WAUKEGAN, LAKE COUNTY, ILLINOIS, on this 14th day of August, A.D., 2007.