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 COUNTY OF LAKE)

COUNTY BOARD, LAKE COUNTY, ILLINOIS

ADJOURNED REGULAR SEPTEMBER, A.D., 2007 SESSION

TUESDAY, OCTOBER 9, A.D., 2007

MADAM CHAIRMAN AND MEMBERS OF THE COUNTY BOARD:

Your Health & Community Services and Financial & Administrative Committees presents herewith a Joint Resolution authorizing the submission of a Program Year 2008 Community Development Block Grant Public Infrastructure Improvements application for the Urgent Need Program, and authorizing the County Board Chairman to sign the grant application; and request its adoption.

Respectfully submitted,

| | Aye | Nay | | Aye | Nay |
|--|-------|-------|--|-------|-------|
| <u><i>Steve E. Carls</i></u> Chairman | ✓ | _____ | <u><i>[Signature]</i></u> Chairman | X | _____ |
| <u><i>Mike Pons</i></u> Vice-Chairman | ✓ | _____ | <u><i>[Signature]</i></u> Vice-Chairman | _____ | _____ |
| <u><i>Ann B. Moore</i></u> | ✓ | _____ | <u><i>[Signature]</i></u> | X | _____ |
| <u><i>Carol Spielman</i></u> | ✓ | _____ | <u><i>[Signature]</i></u> | ✓ | _____ |
| <u><i>Robert Sabong</i></u> | ✓ | _____ | <u><i>[Signature]</i></u> | ✓ | _____ |
| <u><i>[Signature]</i></u> | _____ | _____ | | _____ | _____ |
| <u><i>[Signature]</i></u> | _____ | _____ | | _____ | _____ |
| Health & Community Services Committee | | | Financial & Administrative Committee | | |

RESOLUTION

WHEREAS, the filing deadline for grant applications for the Program Year 2008 cycle for the Community Development Block Grant program is November 1, 2007 ; and

WHEREAS, Lake County has been awarded an Urgent Need Grant through the Community Development Block Grant Public Infrastructure Improvement process for the last several years; and

WHEREAS, the County wishes to submit an application for consideration during the Program Year 2008 process; and

WHEREAS, federal regulations require that the grant application be accompanied by a certified copy of a resolution of the governing body supporting submission of the application; and

WHEREAS, it is the recommendation of the Health & Community Services Committee and the Financial & Administrative Committee that the Chairman be authorized to execute the necessary documents for submission of the grant application.

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Lake County, Illinois, that the Board supports submission of the Program Year 2008 Community Development Block Grant Public Infrastructure Improvements grant application for the County's Urgent Need Program; and

BE IT FURTHER RESOLVED, that the County Board Chairman is hereby authorized to execute the documents required for submission of the grant application.

DATED, at Waukegan, Lake County, Illinois, on this 9th day of October, A.D., 2007.

Lake County 2007 CDBG Application

Public Infrastructure Improvements Projects

| | |
|---------------------------|--|
| Applicant Name | Lake County Administrator's Office |
| Project Title | Urgent Need Grant Program |
| Project Type (circle one) | Public Infrastructure Fire Protection Equipment |
| CDBG \$ Requested | \$150,000 |
| Score | |

| Application Component Checklist: | |
|----------------------------------|--|
| Complete Application | |
| Project Budget | |
| Project Location Maps | |
| Project Schedule | |
| Fiscal Audit | |
| Enabling Resolution | |
| Original and Five (5) Copies | |

Project Area _____
Census Tract _____

Block Group _____

Please Note: Submission of Original and Five (5) Copies Required

A. Type of Project and Type of Applicant

All applicants must attach a list of their governing board members.

Name, address & phone number of applicant:

Lake County Administrator's Office
18 N. County Street, 9th Floor
Waukegan, IL 60085
847.377.2250

Name, address & phone number of person
who actually prepared this application:

Gary Gibson, Assistant County Administrator
18 N. County Street, 9th Floor
Waukegan, IL 60085
847.377.2234

B. Activity to be funded **Urgent Need Grant Program**

B1. Describe *in detail* the activity for which you are requesting funds (additional sheets may be included).

The Urgent Need Grant Program was established three (3) years ago to address emergency disruptions or failures in (1) services or systems that provide safe drinking water; and/or (2) services or systems that dispose of wastewater. These situations create very real needs, in spite of a community's financial ability to address those situations. The County Administrator, in combination with elected officials and department heads, examine situations as they arise. The Health and Community Services Committee, along with other relevant standing committees of the County Board, are consulted as a project is developed and a determination is made as to whether an urgent need has been created. Once this determination has been made, another unit of local government may apply to the County for an urgent need grant using this public infrastructure application form. The grant application would be considered by the Health & Community Services Committee for funding. In an extreme emergency, the County Administrator may grant the funding and report that action to the Committee after the fact.

B2. How does this project address one of the Needs, Goals and Strategies as identified in Lake County's 2005-2009 Housing and Community Development Consolidated Plan? (see pg. 2 in this application packet)

The Urgent Need Grant Program would address up to two (2) High Priority needs contained in the Consolidated Plan: sanitary sewer system improvements or water supply system improvements on a case by case basis throughout the year.

B3. Why are CDBG funds needed for this activity? What other funding sources have been solicited?

CDBG funds are needed to continue funding the Urgent Need Grant Program because many communities are not prepared to deal financially with an emergency situation involving their water distribution or wastewater collection systems. CDBG funding would be used as an option of last resort, particularly in cases where the local municipality or township is unable to help its residents after an emergency disruption or failure to one or both of these systems.

B4. Provide the name, address and phone number of the designated lead person on this project or activity:

**Barry Burton
County Administrator
18 N. County Street, 9th floor
Waukegan, IL 60085
847.377.2250**

B5. Steps or phases necessary to complete activity (Engineering/design, advertising, bidding, contract award, construction, etc.). Attach proposed schedule for this project.

- 1. The County Administrator's Office is notified of a potential urgent need by another county department, municipality, township or concerned resident.**
- 2. The County Administrator or designee investigates and works with the Health and Community Services Committee and any other relevant standing committee of the County Board to determine if an urgent need exists. The determination is based on circumstances of the emergency, income eligibility of impacted households and the local government's ability to pay for any necessary relief.**
- 3. Once a determination that an urgent need exists, the unit of local government is informed of the opportunity to apply for an Urgent Need Grant. County staff provides an application package and offers technical assistance with the application process.**
- 4. Once an application has been received, it is brought before the Health and Community Services Committee for consideration. In extreme emergencies, the County Administrator is authorized to act on the grant application and report to the Committee at their next meeting following the emergency.**

B6. Maximum time anticipated to complete activity:

The duration of the activity funded by the grant will vary by project.

Beginning date: **5/1/08**
Ending date: **11/1/09**
Duration: **18 Months**

B7. Quantify your anticipated accomplishments (e.g. 3,275' storm sewer, one lift station rehabbed, etc.) as a result of implementing and completing this project:

The Urgent Need Grant Program will allow the County to assist households with maintaining or obtaining safe drinking water or disposing of wastewater in an emergency situation. The number of residents served under the program will depend on the number and nature of emergency incidents that occur in a given year.

C. National Objective Compliance

Explain fully how the proposed project meets the CDBG National Objective of principally benefiting low and moderate-income (LMI) persons and provide substantiating documentation supporting your claims:

The homeowners in any designated project area will be surveyed per federal requirements to determine eligibility for use of the funds by low and moderate-income persons only.

Project Area _____
Census Tract _____ Block Group _____

Percentage of low and moderate income households in this Block Group _____ % LMI

Source of data/statistics: _____

Explanation/Comments:

C1. Number of total households expected to benefit from implementation of this project?

Varies by project - total households in the project area

C2. Percentage of households benefiting from the project which are low and moderate income?

N/A - are low and moderate income households

C3. Number of low and moderate income households expected to benefit from implementation of this project?
(multiply C2 and C1)

Varies by project - total benefiting low and moderate income households

NOTE: Low and moderate income benefit must be documented by Census data or income survey forms.

The total number of households benefiting should be an actual and reliable neighborhood or client count. You must define your beneficiaries and explain how you calculated this figure.

D. National Environmental Policy Act Compliance **To Be Completed as part of the Grant Application**

1. Please provide a precise and detailed location map describing the project area.

2. Will the project traverse or impact a floodplain or wetland area?

_____ Yes

_____ No

Please provide a map (FIRM, FEMA) identifying the floodplain or wetland area as it relates to project implementation.

3. What compensating design features have been included to mitigate any adverse environmental impacts related to the proposed construction? Please explain.

4. Residential/Commercial Buildings: will project rehabilitate an existing structure or involve new construction?

Infrastructure: will project replace and upgrade an existing and functioning system?

5. Will the project substantially increase the present capacity of specific service(s) to the area? Please explain.

6. Will it be necessary to obtain temporary or permanent easements? If yes, please identify affected property owners.

7. Is the project going to disturb land previously *not* disturbed (except for agriculture)? To the best of your knowledge is there anything of historical or archaeological significance in the area?

E. Project Budget **\$150,000 for continuation of established Urgent Need Grant Program**

Please complete the following chart or attach a **detailed** project budget identifying sources of funds expected to be available for design, construction and completion of the project for which you are applying.

| ITEM | Estimated Cost | Source of Funds |
|----------------------------|----------------|-----------------|
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| | | |
| TOTAL PROJECT COSTS | | |

| | |
|----------------------|------------------|
| CDBG funds requested | \$150,000 |
| Applicant's funds | TBD |
| Other funds | TBD |
| Total funds | \$150,000 |

All applicants must submit a copy of their most recent audit report with the application. If the most recent audit report has already been submitted, indicate the date of the audit and the date it was submitted to the County.

Date of Audit: Year Ending 11/30/06

Date Submitted: 10/12/07

F. LEVERAGE

A minimum of 20% of the estimated project cost must be offered by the applicant. Leveraging may be provided in the form of materials and/or labor, cash and/or other non-CDBG funding. The minimum percent of leveraging which is pledged for the project must be maintained, regardless of the amount of Community Development Block Grant funds awarded.

| | |
|------------------------------------|-------------------------|
| Sources of applicant's leveraging: | <u>To Be Determined</u> |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| Total leverage offered: | \$ _____ |

Calculate leverage percent: total leverage offered divided by total project cost equals leverage percent.

$$\frac{\text{total leverage offered}}{\text{total project cost}} = \text{leverage percent} \%$$

NOTES:

CDBG funds, including previously awarded CDBG funds, cannot be counted as leverage.

Applicant's promised leverage funds must be expended prior to requesting awarded CDBG funds.

G. AUTHORIZATION AND SIGNATURE SHEET

Enclose a copy of the Board Resolution granting authority to the signer to apply for 2008 CDBG funding.

Submission of this Community Development Block Grant application and the information contained herein is authorized by:

Signature of Chief Executive Officer

Barry Burton
Name

County Administrator
Title

Lake County, IL
Municipality or Township

October 12, 2007
Date