

September 18, 2013

ADDENDUM # 1

Request for Proposal # 13222

Inmate Food Service

RFP Due Date: September 26, 2013 2:00 PM LOCAL TIME

Please note the following clarifications, revisions, and/or additions to the RFP documents.

Clarification in regard to Lake County Insurance Requirements: Proposers are required to provide a Certificate of Insurance upon contract execution. Lake County has required their general insurance coverage requirements as part of this RFP. If proposers have exceptions, please note your exceptions as part of the RFP response.

1. **Question:** Is the complete S.O.P. Manual to be sent with the proposal or only the Table of Contents?
Response: Table of Contents is sufficient.
2. **Question:** Is a vehicle required for delivery of meals to CBCC?
Response: No. CBCC is accessible through the jail.
3. **Question:** Can kitchen inmates actually cook inmate meals?
Response: Inmates are allowed to cook some meals.
4. **Question:** Have kitchen workers been provided consistently to the kitchen meeting the current provider's needs?
Response: As part of the RFP we are asking vendors to provide their own staffing plan. The County cannot guarantee any specific number of inmate workers.
5. **Question:** Is cleaning of the kitchen hoods only for the hood system itself or the vent stack to the roof?
Response: Proposer will only be required to maintain and keep the hood clean, mainly the outside skirt. Lake County Facilities is responsible for the semi-annual hood cleaning maintenance all the way to the roof and the annual fire suppression testing.
6. **Question:** What equipment and small wares does the current provider own?
Response: The jail owns all inmate trays, cups, dishwasher trays and drying racks. A complete list of equipment (fixed and portable) will be provided upon contract award. The current food service provider supplies all consumable wares such as plastic utensils, Styrofoam cups, Styrofoam trays/plates.
7. **Question:** Who is your local telephone service and internet carrier?
Response: Telephone service is Call One and internet carrier is AT&T.
8. **Questions:** Does milk have to be served for every day for breakfast?
Response: Yes
9. **Question:** What are they currently serving for the cold breakfast?
Response: Please see current meal plan included in this addendum.
10. **Question:** What is the current price per meal?
Response: \$1.09/per inmate meal

- 11. Question:** Will attendees at the pre-bid conference be provided current inmate and staff menus?
Response: The County has included a one week current meal plan in this addendum.
- 12. Question:** Is the County requesting the same price for the 24 month period or what the price will be for the first 12 months and then the second 12 months?
Response: Prices for the first 2 year term shall remain firm. Written requests for price increases after the first 2 year term shall be submitted in accordance with RFP Terms & Conditions; Section 10. Rate Adjustments.
- 13. Question:** Can the County clarify the difference between the two bonds and is the County requesting a total of 50% or only 25% as these seem to be the same bond request?
Response: One 25% Performance & Payment bond is required upon contract award.
- 14. Question:** Can the County clarify meal sales and billing?
Response: The County served a total of 847,530 meals in 2012. This includes sack lunches, booking, pull pen, call backs, medical and other meals requested.
- 15. Question:** Can the County provide the proposers with the last three months of ALL invoices for ALL services provided by the incumbent to the County?
Response: The County is billed for three separate services. We have attached an invoice for each service included in this addendum.
- 16. Question:** Can the County provide the current pricing agreement between the incumbent and the County?
Response: The current contract is available on the Lake County website.
- 17. Question:** Are the staff meals billed to the County as a set number per day?
Response: No. Staff is responsible for paying for their own meals. The County's current vendor tracks only the gross sales per day for staff meals.
- 18. Question:** Can the menu provide a weekly average of 3000 calories per day?
Response: No. The menu shall have a caloric content of not less than 3,000 calories per day.
- 19. Question:** The 3000 calories is to exclude beverages. (Please clarify what is a beverage)
- Milk for breakfast is not normally considered a beverage, should its calories be excluded?
 - If a fortified fruit drink and or sweetened tea is served should its calories be excluded?
- Response:** Milk can be included in the total daily calories, for the breakfast meal only. Beverages served with lunch and dinner shall be excluded from the daily calorie content.
- 20. Question:** Can the County confirm that it is mandatory to propose and serve an 8oz fluid milk portion at breakfast
Response: Milk shall be served at breakfast.
- 21. Question:** Will a milk alternative (morning beverage) be acceptable?
Response: No
- 22. Question:** The RFP indicates that fruit drink is served in pc packets. Is a "bulk" beverage served on containers to the pods acceptable or must this product remain as a powdered packet?
Response: The product must remain as a powdered packet.
- 23. Question:** Is the County looking for a single Vegan Diet menu which would satisfy the needs of the three mentioned above?
Response: Currently jail policy does not issue vegetarian meals to inmates except for Religious reasons (Hindu, Black Hebrew Israelite and sometimes Muslim). A single Vegan Diet will satisfy these religious requirements. However that is not the case with Jewish Kosher requirements....see response to question 24.

- 24. Question:** Does the County serve alternate Kosher/Religious meals that are frozen, shelf stable and or store purchased as a specific “religious meal”? If yes, how many and what is the billing for those costly type meals?
Response: The County Jail does serve frozen, shelf stable kosher meals for Jewish inmates who request them. These frozen kosher meals are often supplemented by other kosher foods that are microwave heated but not cooked as the jail has no truly separate kosher kitchen. Separate kitchen utensils are used for all kosher meals.
- 25. Question:** Can the County check and confirm the required amount of coffee for this service, as the numbers being provided are somewhat confusing?
Response: The case is 12lbs; 128 filter packs in a case.
- 26. Question:** Since the only services vendors will be providing which qualify, from an insurance point of view, as “professional services” will be the services of dietitians who will help design and then certify the menus for caloric and nutritional content, would the county consider lowering the required aggregate coverage from \$3,000,000 to \$2,000,000? In addition we would request that the county eliminate the requirement that the umbrella coverage also cover the professional liability coverage. Umbrella coverage does not cover professional liability and we believe that the requirement contained in the RFP will prevent qualified vendors from being able to submit a competitive proposal.
Response: The County will change the limit to a \$2M aggregate for the Errors and Omissions and also drop the Umbrella to \$5M as there is only one location.
- 27. Question:** On page 15 it is stated that all disposables be biodegradable or recyclable. On page 17 it is stated that the 150 booking trays are on Styrofoam. Is Styrofoam acceptable for the booking trays?
Response: Lake County is committed to green and sustainable practices and good environmental stewardship. Consequently, we encourage all vendors to use sustainable products whenever possible.
- 28. Question:** Page 10 it says ADP is 634 and 101 at CBCC. So this is a total of 735?
Response: The average daily population at the adult jail is 634 and the average daily population at CBCC is 101.

END ADDENDUM #1

PLEASE SIGN THIS FORM AND EMAIL TO PURCHASING@LAKECOUNTYIL.GOV OR FAX TO (847) 984-5889 WITHIN 24 BUSINESS HOURS. RETURN ORIGINAL WITH YOUR RFP.

I will be submitting a RFP _____ or

I will not be submitting a RFP because _____

Sincerely,

Acknowledged and Accepted 13222-1:



RuthAnne Hall
 Lake County Purchasing Agent

Signature: _____

Company: _____

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
B	Grits w/Sugar 1 C	Variety Cold Cereal 1 C	Oatmeal W/Sugar 1 C	Farina W/ Sugar 1 C	Variety Cold Cereal 1 C	Oatmeal W/Sugar 1 C	Farina W/ Sugar 1 C
R	Pancakes 2 EA	Hard Boiled Egg 2 EA	Cottage Fries 1 C	Scrambled Eggs 2 oz	Hashbrowns 3/4 C	Pancakes 2 EA	Breakfast Gravy 8 oz
	Fresh Fruit 1 Ea	Real Fruit Juice 4 oz	Fresh Fruit 1 EA	Real Fruit Juice 4 oz	Fresh Fruit 1 EA	Real Fruit Juice 4 oz	(1 oz Meat)
E	Syrup 2 oz	Blueberry Muffin 60 Ct 1 ea	Breakfast Sausage Patty 1 oz	Coffee Cakt 60 Ct 1 EA	Coffee Cake 60 ct 2 EA	Syrup 2 oz	Fresh Fruit 1 EA
A	Breakfast Sausage 1 oz	Hashbrowns 3/4 C	Enriched Bread 2 Sli	Biscuits 60 cut 2 EA	Enriched Bread 2 Sli	Breakfast Sausage 1 oz	Biscuits 60 cut 2 EA
K	Margarine Pats 2 EA	Biscuits 60 cut 2 EA	Margarine Pats 2 EA	Lyonnais Potatoes 3/4 C	Margarine Pats 2 EA	Margarine Pats 2 EA	Hashbrowns 3/4 C
	Milk 2% 8 oz	Milk 2% 8 oz	Milk 2% 8 oz	Milk 2% 8 oz	Milk 2% 8 oz	Milk 2% 8 oz	Milk 2% 8 oz
	County Fried Steak Patty 3 oz	Mac Cheese & Ham 10 oz	T-Corn Dog 1 EA	Turkey Slice 3 oz	Sloppy Joe 4 oz	Chili Mac 10 oz	Sub Sand 3 oz Mt 3 oz
L	Mashed Potatoes 1 C	(2 oz Meat)	Mustard PC 1 EA	(Not Combo Style)	(3 oz Meat)	(2 oz Meat)	1 oz each T-Ham, T-Bologna, T-Salami 1 EA
	Cream Gravy 3 oz	Peas 1/2 C	Ketchup PC 1 EA	Mashed Potatoes 3/4 C	Hamburger Bun 1 EA	Cornbread 60 Ct. 2 EA	Mayo PC 1 EA
	Enriched Bread 2 Sli	Cornbread 60 Ct 2 EA	Enriched Bread 2 Sli	Poultry Gravy 3 oz	Corn 1/2C	Green Beans 1/2C	Mustard PC 1 EA
	Corn 1/2C	Creamy Coleslaw 1/2 C	Potato Chips 1 oz	Peas 1/2 C	Tossed Salad 1/2 C	Tossed Salad 1/2 C	Slice of Cheese 1/2 oz
U	Tossed Salad 1/2 C	Fresh Fruit 1 EA	Tossed Salad 1/2 C	Cookies 2 oz	Salad Dressing 1/2 oz	Salad Dressing 1/2 oz	Enriched Bread 2 Sli
N	Salad Dressing 1/2 oz	Fortified Drink Mix 8 oz	Salad Dressing 1/2 oz	Fortified Drink Mix 8 oz	Spice Cake 60 Ct. 1 EA	Frosted Cake 60 Ct 1 Ea	Macaroni Salad 3/4 C
C	Frosted Cake 60 Ct 1 EA		Frosted Brownie 60 Ct 1 EA		Fortified Drink Mix 8 oz	Fortified Drink Mix 8 oz	Shreded Lettuce 1/2 C
H	Fortified Drink Mix 1 EA		Fortified Drink Mix 8 oz				Mixed Vegetable 4 oz
							Cookies 2 oz
							Fortified Drink Mix 1 EA
	BBQ Meatballs 4 oz	Hamburger Patty 3 oz	Spicy Chicken Patty 3 oz	Spag. & Meat Sauce 10 oz	Meat Loaf 3 Oz	Chicken Patty 3 oz	Polish Sausage 3 oz
S	(3 oz Meat)	Hamburger Bun 1 EA	Cheesy Potatoes 1 C	(2 oz Meat)	Mashed Potatoes 3/4 C	Mayo PC 1 Ea	Hot Dog Bun 1 EA
U	Hot Dog Bun 1 EA	Dill Pickle Slice 2 EA	Mixed Vegetables 1/2 C	Green Beans 1/2 C	Brown Gravy 2 Oz	Potato Au Gratin 1 C	Cottage Fries 3/4 C
P	Potato Salad 1 C	Must & Ketchup PC 1 EA	Tossed Salad 1/2 C	Tossed Salad 1/2 C	Carrots 1/2 C	Peas 1/2 C	Creamy Coleslaw 1/2 C
P	Green Beans 1/2 C	Oven Fried Potatoes 1 C	Salad Dressing 1/2 oz	Salad Dressing 1/2 oz	Coleslaw 1/2 C	Bread 2 Sla	Carrots 1/2 C
E	Cookies 2 oz	Tossed Salad 1/2 C	Cornbread 60 Ct. 2 EA	Garlic Toast 2 Sli	Bread 2 Sli	Margarine Pats 2 EA	Frosted Cake 60 Ct 1 EA
R	Sweetened Ice Tea 8 oz	Salad Dressing 1/2 oz	Margarine Pats 2 EA	Margarine Pats 2 EA	Margarine Pats 2 EA	Cookies 2 EA	Sweetened Ice Tea 8 oz
		Frosted Choc Cake 60 Ct 1 EA	Cookies 2 oz	Frosted Cake 60 Ct. 1 EA	Hot Apple Crisp 1/2 C	Sweetened Ice Tea 8 oz	
		Sweetened Ice Tea 8 oz	Sweetened Ice Tea 8 oz	Sweetened Ice Tea 8 oz	Sweetened Ice Tea 8 oz		

All entrée portions including casseroles are cooked weight measurements
Menu does not include pork unless indicated as Pork

Invoice	64599
Date	8/8/2013
Page	1
Customer ID	1375-0

A'viands, LLC

1751 West County Rd. B
 Suite 300
 Roseville MN 55113

Bill To:

Lake County Jail
 20 South County Street
 Waukegan IL 60085

Purchase Order No.		Payment Terms		
		30		
Quantity	Item Number	Description	Unit Price	Ext. Price
1	1200-0	Coffee Sales - July 2013	\$1,395.000	\$1,395.00
<p>RECEIVED</p> <p>SEP 04 2013</p> <p>BY SHERIFFS OFFICE</p> <p>3007010-61080 <i>David W. [Signature]</i></p>				

Quantity Total	1
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Remit to: A'viands, LLC
 NW5704
 PO Box 1450
 Minneapolis, MN 55485-5704

Subtotal	\$1,395.00
Tax	\$0.00
Cash Applied	\$0.00
Total	\$1,395.00

Invoice	64026
Date	7/17/2013
Page	1
Customer ID	1375-0

A'viands, LLC

1751 West County Rd. B
 Suite 300
 Roseville MN 55113

Bill To:

Lake County Jail
 20 South County Street
 Waukegan IL 60085

Purchase Order No.		Payment Terms		
		30		
Quantity	Item Number	Description	Unit Price	Ext. Price
14,344	1375-01	Inmate & WR Meals - 7/1 - 7/6	\$1.099	\$15,764.06
<p>RECEIVED SEP 04 2013 BY SHERIFFS OFFICE</p> <p>3007010 → 61080 <i>David Walker</i></p>				

Quantity Total
14,344

Remit to: A'viands, LLC
 NW5704
 PO Box 1450
 Minneapolis, MN 55485-5704

Subtotal	\$15,764.06
Tax	\$0.00
Cash Applied	\$0.00
Total	\$15,764.06

Invoice	64598
Date	8/8/2013
Page	1
Customer ID	1375-0

A'viands, LLC

1751 West County Rd. B
Suite 300
Roseville MN 55113

Bill To:

Lake County Jail
20 South County Street
Waukegan IL 60085

Purchase Order No.		Payment Terms		
		30		
Quantity	Item Number	Description	Unit Price	Ext. Price
1	1200-0	Pizza & Soda Sales - 7.6.13	\$49.010	\$49.01
1	1200-0	Pizza & Soda Sales - 7.14.13	\$47.320	\$47.32
1	1200-0	Pizza & Soda Sales - 7.20.13	\$42.250	\$42.25
1	1200-0	Pizza & Soda Sales - 7.27.13	\$42.250	\$42.25
1	1200-0	Pizza & Soda Sales - 7.31.13	\$25.350	\$25.35
<p>RECEIVED</p> <p>SEP 04 2013</p> <p>BY SHERIFFS OFFICE</p>				
<p>725 3050100 22075</p> <p><i>David Wether</i></p>				

Quantity Total	5
----------------	---

Remit to: A'viands, LLC
NW5704
PO Box 1450
Minneapolis, MN 55485-5704

Subtotal	\$206.18
Tax	\$0.00
Cash Applied	\$0.00
Total	\$206.18

PRE-PROPOSAL SIGN IN SHEET
September 11, 2013
TIME: 9:00 A.M. (PLEASE PRINT LEGIBLY)

Name: Amanda Sumrell

Company: Trinity

Address, City, State & Zip: 118 Bobwhite Liberty TX 77575

Phone: 936 3346493 Fax: 832 2010862

Email: amanda.sumrell@trinityservicesgroup.com

Name: Laura Meebel

Company: CBM

Address, City, State & Zip: 500 E 52nd Street N
Sioux Falls SD.

605-335-
0825

Phone: ~~605 920-267-5434~~ Fax: _____

Email: Laura Meebel@cbmfoodservice.com

Jeff@cbmfoodservice.com



STEVEN MORROW
DIRECTOR CLIENT DEVELOPMENT

2300 WARRENVILLE ROAD
DOWNERS GROVE, IL 60515
FAX 630 271 5758
CELL 203 910 0145
morrow-steven@aramark.com

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www.aramark.com

Fax: _____

Email: _____

Name: _____

Company: _____

Address, City, State & Zip: _____

Phone: _____ Fax: _____

Email: _____

PRE-PROPOSAL SIGN IN SHEET
September 11, 2013
TIME: 9:00 A.M. (PLEASE PRINT LEGIBLY)

Name: Megan Mercado

Company: LCSD

Address, City, State & Zip: 20 S. County

Waukegan, IL 60085

Phone: 847-377-4091 Fax: 847-360-

Email: mmercado@lakecountil.gov

Name: NICK WALFAS

Company: LCSD

Address, City, State & Zip: 20 S. COUNTY ST.

WAUKEGAN, IL. 60085

Phone: 847-377-4135 Fax: 847-360-5790

Email: NWALFAS@LAKECOUNTYIL.GOV

Name: _____

Company: _____

Address, City, State & Zip: _____

Phone: _____ Fax: _____

Email: _____

Name: _____

Company: _____

Address, City, State & Zip: _____

Phone: _____ Fax: _____

Email: _____

RICK POPP

OPERATIONS SPECIALIST



**CONSOLIDATED
CORRECTIONAL
FOODSERVICE**

www.consolidatedmgmt.com
Email: rpopp@consolidatedmgmt.com

2670 106th Street, Suite 140
Des Moines, IA 50322-3746

CELL: 217-377-2666
FAX: 815-226-3446

A DIVISION OF CONSOLIDATED MANAGEMENT CO.

PROPOSAL SIGN IN SHEET

September 11, 2013

P.M. (PLEASE PRINT LEGIBLY)

R.L. (DICK) CLARK

SALES CONSULTANT



**CONSOLIDATED
CORRECTIONAL
FOODSERVICE**

www.consolidatedmgmt.com
Email: dclark@consolidatedmgmt.com

2670 106th Street, Suite 140
Des Moines, IA 50322-3746

PHONE: 515-278-9774
CELL: 515-508-9810

A DIVISION OF CONSOLIDATED MANAGEMENT CO.

Fax: _____

Phone: _____ Fax: _____

Email: _____

TRINITY SERVICES
GROUP, INC.



Food and Commissary Services

Marty Coker

Regional Sales Director

Cell: 502.558.9781
Office: 502.412.0190

2503 Paulcrest CT
Louisville, KY 40242

marty.coker@trinityservicesgroup.com
www.trinityservicesgroup.com

Fax: _____

Name: _____



Darrell Clinkenbeard
District Manager

11224 Boardwalk, Suite B 1-5
Baton Rouge, LA 70816-8344
P. O. Box 40486
Baton Rouge, LA 70835-0486
darrellclinkenbeard@ablmanagement.com

Corporate (225) 272-6063
Fax (225) 273-2165
Cell (225) 326-7052

Fax: _____

PRE-PROPOSAL SIGN IN SHEET

September 11, 2013

A.M. (PLEASE PRINT LEGIBLY)



A'viands

FOOD & SERVICES MANAGEMENT
1751 West County Road B, Suite 300
Roseville, MN 55113

DWIGHT J. ALBERS
Commissary Development Manager

P: 612.325.3610
dalbers@aviands.com
www.aviands.com

Phone: _____ Fax: _____

Email: _____

Name: _____

Company: _____



A'viands

FOOD & SERVICES MANAGEMENT
1751 West County Road B, Suite 300
Roseville, MN 55113

ED MILLER
District Manager - Corrections

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emiller@aviands.com
www.aviands.com

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Company: _____



A'viands

FOOD & SERVICES MANAGEMENT
1751 West County Road B, Suite 300
Roseville, MN 55113

CAROL BARNETT
Operations Support Manager - Corrections

P: 612.390.2329
cbarnett@aviands.com
www.aviands.com

Fax: _____

Company: _____

City, State & Zip: _____



A'viands

FOOD & SERVICES MANAGEMENT
1751 West County Road B, Suite 300
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DANIEL J. DICKINSON
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Lake County Jail*

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C: 630.618.8153
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Fax: _____